



ARIZONA FIRE & MEDICAL AUTHORITY

GOVERNING BOARD REGULAR MEETING AGENDA

TUESDAY, JUNE 25, 2019

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Fire & Medical Authority (AFMA) Governing Board and the general public that the Arizona Fire & Medical Authority will hold a meeting on Tuesday, June 25, 2019 at 11:00 a.m. The meeting will be held at the **Maricopa County Board of Supervisors Auditorium, 205 West Jefferson Street, Phoenix, Arizona**. Members of the Governing Board will attend either in person, telephonically, or by video conference. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) for discussion and consultation for legal advice from the Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

3. CALL TO THE PUBLIC

The Chairman shall announce this portion of the Authority Board meeting as a Call to the Public which is for public input/comment. The Chairman shall ask those wishing to address the Board to raise their hand so they may be recognized. They must state their name and address for the record. Individuals addressing the Board are typically limited to three minutes for their comments. The Governing Board cannot discuss or take legal action on any issues raised during Call to the Public unless they are agendaized due to restrictions of the Open Meeting Laws. However, individual Board members may be permitted to respond to criticism directed to them. Therefore, pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment on non-agendaized topics will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. If warranted, issues raised may be placed on the agenda of a future meeting.

4. FINANCIAL SUMMARIES AND AUDIT REPORTS

- A. Arizona Fire & Medical Authority Financial Division Report for May 2019 – Finance Manager Diane Goke

5. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Arizona Fire & Medical Authority Board and will typically be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and considered separately for discussion and possible action.

- A. Approve Monthly Financial Report for May 2019.
- B. Approve Regular Board Meeting Minutes – May 28, 2019.

6. CURRENT EVENTS SUMMARIES AND REPORTS

Current Event Summaries are regarding current activities of the District or Authority and the status and progress related thereto.

- A. Operations Division (including Emergency Services/Training, Support Services, and Community Risk Management/Communications Sections) – AFMA Current Event Summary for May 2019 – Assistant Chief Mark Burdick

- B. Business Services Division (including Administration and Human Resources Sections) - AFMA Current Event Summary for May 2019 - Assistant Chief Mary Dalton
- C. Arizona Fire & Medical Authority Chapter of The United Sun Cities Firefighters Association – International Association of Firefighters Local 3573 Updates
- D. Correspondence Review – Correspondence received or sent by the Arizona Fire & Medical Authority which would be of interest to the Governing Board will be reviewed by the Board Clerk.

7. PUBLIC HEARING

- A. Hold a public hearing relating to the adoption of Resolution No. AF19-0625-1 of the Arizona Fire & Medical Authority adopting the Fiscal Year 2019-20 Budget & Operational Plan.
 - i. Open the public hearing.
 - ii. Receive public comments.
 - iii. Close the public hearing.
 - iv. Board member comments.
 - v. Discussion and Possible Action relating to the adoption of Resolution No. AF19-0625-1 of the Arizona Fire & Medical Authority adopting the Fiscal Year 2019-20 Budget & Operational Plan.

8. REGULAR BUSINESS

Public Comment: Public comment/input is welcomed after each agenda item of Regular Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

- A. Discussion and Possible Action relating to appointments to the Arizona Fire & Medical Authority Firefighter's Pension Board.
- B. Discussion and Possible Action relating to submission of a grant application to the Rotary Club of Sun City West.
- C. Discussion and Possible Action relating to Capital Expenditure - Fire Station 341 Loan Payoff.
- D. Discussion and Possible Action relating to Capital Expenditure - Ice machine purchase for Stations 101, 231, and 232.
- E. Discussion and Possible Action relating to Capital Expenditure - Recruit Academy turnouts and other necessary equipment purchases.
- F. Discussion and Possible Action relating to Capital Expenditure - Administrative Office copier/printer/scanner purchase.
- G. Discussion and Possible Action relating to Capital Expenditure – Tanker Truck purchase.
- H. Discussion and Possible Action relating to Contingency Expenditure - Engine 103 motor repair.
- I. Discussion and Possible Action relating to approval of the following Ambulance Membership Program policies:
 - i. Policy Manual, Policy No. 8.31 – Ambulance Revenues and Receivables
 - ii. Policy Manual, Policy No. 8.31.10 – Ambulance Membership Program

- J. Discussion and Possible Action relating to approval of the following Policy Manual policies:
- i. Policy Manual, Policy No. 6.01 – Vacation Leave
 - ii. Policy Manual, Policy No. 6.04 – Compassionate Leave Donation
 - iii. Policy Manual, Policy No. 6.11 – Bereavement Leave
 - iv. Policy Manual, Policy No. 8.07 – Check/Warrant Processing
 - v. Policy Manual, Policy No. 8.18 – Operating Account Procedure
 - vi. Policy Manual, Policy No. 8.19 – Payroll Account Procedure

9. SUGGESTED ITEMS FOR FUTURE BOARD MEETING AGENDAS

10. ADJOURNMENT

A copy of the supplemental agenda materials provided to the Board members (with exception of materials relating to executive sessions) is available for public inspection at the Authority Administrative Office at least 24 hours prior to the meeting. Those materials are also available during the board meeting.

The Arizona Fire & Medical Authority Board meeting locations are accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Arizona Fire & Medical Authority Administrative Offices at (623) 544-5400 at least 24 hours before the meeting.